



COPY FOR SUPPLIER

# CONTRACT/PURCHASE ORDER

No. **PO19-00590 -CSE**

To: **WEST HEAVEN TRADING CORPORATION**  
 #67 Ipo St., Barangay N.S.,  
 Amoranto, Quezon City

Date September 09, 2019  
 Reference: **PUBLIC BIDDING No.** PB19-196-10  
 Date of PB: 07/17/2019

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation

No. ~~XXX~~ dated ~~XXX~~ subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
1	RULER, plastic, 450mm (18"), width: 38mm min Brand: Printo  For complete and detailed specifications, please refer to the attached Technical Evaluation Report which form part of this Purchase Order.  Delivery shall conform with the minimum labeling requirements under R.A. 7394  The inspections and tests that will be conducted shall be in accordance with Section VII: Technical Specifications.  A warranty covered by either retention money or special bank guarantee equivalent to at least 1% of the payment on the contract price shall be required for a period of three (3) months after acceptance.	71,117	PIECE	16.00	1,137,872.00
<b>TOTAL AMOUNT</b>					<b>₱ 1,137,872.00</b>

PLACE OF DELIVERY: Please refer to the Project Site listed above	DELIVERY INSTRUCTIONS: Please refer to the above Delivery Instruction
FUNDS AVAILABILITY CERTIFIED BY: <u>ALLAN RAUL M. CATALAN</u> ACCOUNTANT	AUTHORIZED BY: <u>ELISA MAY ARBOLEDA - CUEVAS</u> DIRECTOR
DATE	DATE
WEST HEAVEN TRADING CORPORATION NAME OF SUPPLIER	Paolo Enrico P. Yalong AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME)
	<u>Oct 3 2019</u> DATE RECEIVED
	DATE

R.O.C  
Oct 4 2019

COPY FOR SUPPLIER



COPY. SERIAL 110

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No. **PO19-00590 -CSE**

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 #67 Ipo St., Barangay N.S.,  
 Amoranto, Quezon City

Date September 09, 2019  
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**BIDDING No. PB19-196-10**  
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No. XXX- dated XXX- subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT/
	<p>Subject to Expanded Withholding Tax, Final Withholding Tax and Other Percentage Taxes Reference: R.A. 9337, Revenue Regulation Nos. 16-05, 14-02, 12-01 &amp; 2-98.</p> <p>The following documents shall be deemed to form And be read and construed as part of this Purchase Order;</p> <p>a) The Supplier's Bid, including the Technical and Financial Proposals, and all other documents/ Statements submitted (e.g. bidder's response to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity's bid evaluation;</p> <p>b) The Schedule of Requirements;</p> <p>c) The Technical Specifications;</p> <p>d) The General Conditions of Contract</p> <p>e) The Special Conditions of Contract;</p> <p>f) The Performance Security, and</p>				

0A-0A-0590

TOTAL AMOUNT ₱ 1,137,872.00

PLACE OF DELIVERY:  
 Please refer to the Project Site listed above

DELIVERY INSTRUCTIONS:  
 Please refer to the above Delivery Instruction

FUNDS AVAILABILITY CERTIFIED BY:  
ALLAN RAUL M. CATALAN  
 ACCOUNTANT

AUTHORIZED BY:  
ELISA MAY ARBOLEDA - CUEVAS  
 DIRECTOR

WEST HEAVEN TRADING CORPORATION  
 NAME OF SUPPLIER

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof.  
Paolo Enrique P. Yalong  
 AUTHORIZED REPRESENTATIVE  
 (SIGNATURE OVER PRINTED NAME)

Oct 3 2019  
 DATE RECEIVED

DUE DATE

R.O.C. TO  
 Oct. 4 2019

COPY FOR: SUPPLIER



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No. **PO19-00590 -CSE**

To: **WEST HEAVEN TRADING CORPORATION**  
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Date September 09, 2019  
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Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	g) The Entity's Notice of Award  <b>DELIVERY INSTRUCTIONS:</b> 1st Batch - 12,000 pieces - Within Thirty (30) Calendar Days from receipt of NTP 2nd Batch - 12,000 pieces - Within Thirty (30) Calendar Days thereafter 3rd Batch - 12,000 pieces - Within Thirty (30) Calendar Days thereafter 4th Batch - 12,000 pieces - Within Thirty (30) Calendar Days thereafter 5th Batch - 12,000 pieces - Within Thirty (30) Calendar Days thereafter 6th Batch - 11,117 pieces - Within Thirty (30) Calendar Days thereafter  <b>PROJECT SITES:</b> PS Warehouse, PS Complex, RR Road Cristobal St., Paco, Manila; and End-User Agencies within Metro Manila.				
				<b>TOTAL AMOUNT</b>	<b>₱ 1,137,872.00</b>

**PLACE OF DELIVERY:**

Please refer to the Project Site listed above

**DELIVERY INSTRUCTIONS:**

Please refer to the above Delivery Instruction

**FUNDS AVAILABILITY CERTIFIED BY:**

ALLAN RAUL M. CATALAN

ACCOUNTANT

DATE

**AUTHORIZED BY:**

MELISA MAY ARBOLEDA - CUEVAS

DIRECTOR

DATE

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof:  
**WEST HEAVEN TRADING CORPORATION**  
Paolo Enrique P. Yalong

NAME OF SUPPLIER

AUTHORIZED REPRESENTATIVE  
 (SIGNATURE OVER PRINTED NAME)

Oct 3 2019  
 DATE RECEIVED

DUE DATE

R.O.C  
 Oct 4 2019

COPY FOR SUPPLIER



COPY SENT TO SUPPLIER

# CONTRACT/PURCHASE ORDER

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To: **WEST HEAVEN TRADING CORPORATION**  
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 Amoranto, Quezon City

Date September 09, 2019  
 Reference: **PUBLIC BIDDING No. PB19-196-10**  
 Date of PB: 07/17/2019

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No. ~~XXX~~ dated ~~XXX~~ subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT	
	Antipolo, Imus, Cavite and Pampanga.					
<b>09-09-0590</b>					<b>TOTAL AMOUNT</b>	<b>₱ 1,137,872.00</b>

**PLACE OF DELIVERY:**

Please refer to the Project Site listed above

**DELIVERY INSTRUCTIONS:**

Please refer to the above Delivery Instruction

**FUNDS AVAILABILITY CERTIFIED BY:**

ALLAN RAUL M. CATALAN

ACCOUNTANT

**AUTHORIZED BY:**

ELISA MAY ARBOLEDA - CUEVAS

DIRECTOR

DATE

DATE

**WEST HEAVEN TRADING CORPORATION**

NAME OF SUPPLIER

Paolo Enrico P. Yalong

AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME)

Oct 3 2019

DATE RECEIVED

DUE DATE

R.O.C  
 Oct 4 2019

COPY FOR SUPPLIER



## NOTICE TO PROCEED

September 09, 2019

PO No.: 19-00590-CSE

NOA No.: 2019-PSNOA172-BACNOA10-PS

**MR. PAOLO ENRICOH P. YALONG**  
**WEST HEAVEN TRADING CORPORATION**

#67 Ipo Street, Laloma  
 Brgy. NS Amoranto, Quezon City  
 Telephone Nos.: 731-0231/711-0339  
 Fax No.: 711-1176  
 Email: whtbidteam@gmail.com

**Dear Mr. Yalong:**

The attached Purchase Order having been approved, notice is hereby given to **WEST HEAVEN TRADING CORPORATION** that performance on Supply and Delivery of Ruler, Plastic for Procurement Service (PS) for the following items under **PB 19-196-10** shall commence effective on the date of receipt of this Notice:

LOT NO.	ITEM/DESCRIPTION	QTY	UOM	Unit	AMOUNT
1	Ruler, Plastic 450mm (18") Individually wrapped in plastic, 50 pieces/box	71,117	pcs	₱ 16.00	₱ 1,137,872.00

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Purchase Order and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

*[Signature]*  
**ELISA MAY ARBOLEDA-CUEVAS**  
 Executive Director

Date of receipt of this Notice:

*Oct 3 2019*

Name of Authorized Representative:

*Paolo Enrico P. Yalong*

Signature of Authorized Representative:

*Received Original Copy by Oct. 4 2019*